



## REGAL GAMING & LEISURE – CORONAVIRUS COVID-19

### RISK ASSESSMENT METHOD STATEMENT

#### SERVICE ENGINEER

#### R.A.M.S

<b>RISK ASSESSMENT:</b>	Service of Leisure Equipment during the Coronavirus COVID-19
<b>RISKS IDENTIFIED:</b>	Cross Contamination from Coronavirus Covid-19 Surface- Person, Person-Person.
<b>DATE OF ASSESSMENT:</b>	June 2020
<b>ASSESSOR:</b>	Kevin Wellings (NEBOSH)
<b>LEGISLATION:</b>	Provision and Use of Work Equipment 1998 Health and Safety at Work etc Act 1974 Coronavirus Act 2020

**NOTE:** Covid-19 Coronavirus is a new illness that can be spread person-person or surface-person and affect your lungs or airways. It is caused by a virus called Coronavirus and symptoms can be mild, moderate, severe or even fatal.

In response to the outbreak of COVID-19 at Regal Gaming we ask all employees to self-screen at the start of their working day and follow these RAMS. This will reduce the risk of cross contamination during your working day and lessens the spread of the virus to others.

This risk assessment method statement considers all the risk factors arising from servicing machines during your working day. Therefore, it is of utmost importance that these guidelines are followed to reduce the risk of cross contamination from coronavirus surface-person and person-person. Remember the virus can survive on paper or cardboard for 24 hours and hard surfaces for 72 hours.

**SELF SCREENING:** If you develop coronavirus symptoms, you must continue to follow the rules for self-isolation with other members of your household and seek medical advice.

You can order a test if you have symptoms, to find out if you have Coronavirus COVID-19 [www.nhs.uk/coronavirus](http://www.nhs.uk/coronavirus) or call 119 if you do not have internet access.

If you test positive for Coronavirus COVID-19, you must share information promptly about your recent contacts through the NHS test and trace service to help alert other people who may need to be tested.

If you have had close recent contact with someone who has coronavirus COVID-19, you must seek medical advice through the NHS test and trace service and self-isolate if advised to do so.

If you become unwell during your working day with any of the following symptoms, fever or high temperature, persistent cough or respiratory problems, loss of smell / taste, inform your line manager and seek medical advice from NHS 111.

**SOCIAL DISTANCING:** A two-metre person to person social distancing within customer premises will be governed to a great extent by space and the nature of the premises involved. It is recognised that Regal Gaming as a service company has very little control over its customers premises. Therefore, it is of utmost importance that these guidelines are followed to reduce the risk of cross-contamination by coronavirus from surface-person and person-person. If social distancing of two metres can't be achieved, you must wear a face mask.

### HOW TO WEAR A FACEMASK CORRECTLY



**PPE:** Regal Gaming will supply person protective equipment in a kitbag which will consist of the following equipment, latex gloves, hand gel, face masks, anti-bacterial wipes. This bag is to be kept inside your vehicle and used daily following the guidance within these RAMS. The kit is for your own personal use and are not to be shared with others.

At the start of your working day please wipe down all touched hard surfaces within vehicle with the anti-bacterial wipes that have been provided. This will reduce the spread of the virus from surface-person cross- contamination, remember the virus can survive on hard surfaces for up to 72 hours.

## REMOVING LATEX GLOVES



**SERVICE CENTRE:** After consultation with your line manager try and reduce the number of visits made to your service centre and stagger times. However, from time to time you will need to attend the service centre to replenish stock items and collect machine parts and spares. On arrival at the service centre you must visit a cleaning station and use the hand gel provided to clean your hands. Use the latex gloves from the cleaning stations before collecting your equipment. The visit to the service centre is for collecting parts or boot stock and not for socialising - get in and get out!!

Consider that surface to person cross-contamination could occur as the virus can survive on hard surfaces for up to 72 hours. **DO NOT HANDLE PARTS WITHOUT WEARING LATEX GLOVES** and avoid touching your face.

**CUSTOMER PREMISES:** While at customer premise you should be wearing latex gloves and a face mask, if social distancing can not be achieved. Identify yourself to the manager and tell them what work is going to be undertaken. Use the anti-bacterial wipes to wipe down the touched area's paying attention to the pay-out tray, touch screen and buttons. If a service docket is required with a signature **DO NOT SHARE YOUR PEN** – the recipient must use their own.

Please wipe down the surfaces of the machine with anti-bacterial wipes before departure as this will give the core player confidence to use the machine again.

Points to remember – person to person and surface to person cross contamination, wash hands on a regular basis with soap and water for at least twenty seconds, use hand gel and anti-bacterial wipes and wear your face mask if social distancing can not be achieved.

**EMERGENCY PROCEDURES:** Emergency arrangements, all accidents, incidents or near misses must be reported immediately to your line manager. All works within customer premises are under the control of the site fire alarm.

In the event of an emergency, personnel are advised to:

- Raise the alarm.
- Stop work & make safe all cash and equipment.
- Vacate the premises area, do not leave the site without first informing the site manager.
- The site manager will co-ordinate emergency services, first aid if appropriate.
- Report to the assembly point and wait for further instruction.